

Programs Intern

[Convergence Center for Policy Resolution](#)

Remote, January to May 2026

Convergence, a nonprofit dedicated to bridging divides and solving complex public issues, is seeking 3-4 motivated **Programs Interns** with a strong work ethic, a passion for collaborative problem-solving, and an interest in nonprofits.

What You'll Gain

- Hands-on experience in policy research, stakeholder engagement, and nonprofit program operations
- Exposure to real-world collaborative initiatives, from online learning programs to multi-stakeholder dialogues, while working closely with a Director of Programs on projects at various stages of development
- Collaborative problem-solving skills through reading [From Conflict to Convergence](#) and taking [Convergence Compass](#) (a \$299 value), our online program teaching practical strategies for dialogue and collaboration
- Experience in a positive, engaging internship environment that emphasizes clear communication, trust, and collaboration, and encourages interns to provide fresh ideas and feedback

What You'll Do

Intern responsibilities will vary based on team priorities and project assignments. Placement depends on both the intern's interests and the organization's needs.

Possible Project Areas

Interns typically support one project throughout the semester. Our current projects include:

- Envisioning a Thriving Future for Alaska's Families & Children
- Voter Registration Modernization for Trustworthy Elections
- Convergence Compass (Online Learning and Capacity-Building Program)
- Economic Opportunity in St. Louis

Responsibilities

- **Research & Analysis:** Identify and research key issues, solutions, and stakeholders; synthesize findings into clear summaries and briefings.
- **Policy & Current Events Tracking:** Monitor relevant legislation, news, and publications to inform team strategy.

- **Stakeholder Engagement:** Participate in interviews and meetings with experts; provide notes and insights.
- **Program Operations:** Support meeting logistics, materials preparation, and process implementation.
- **Communications & Marketing (Convergence Compass Program):** Assist with content development, outreach efforts, and tracking participant engagement.
- **Evaluation & Learning:** Help collect and analyze participant feedback and evaluation data.
- **General Support:** Provide administrative assistance and contribute to team meetings and other organizational activities.

Internship Details

- **Location:** Remote
- **Hours:** 15 hours/week or 25-30 hours/week, flexible schedule (Mon–Fri, 9–5)
- **Timeframe:** January–May 2026, with potential to extend into summer
- **Eligibility:** Undergraduate or graduate students; unpaid (students are encouraged to seek credit or stipends through their school)

Qualifications and Education

- Strong research, writing, communication, and organizational skills
- Interest or experience in consensus building, policy, or related fields
- Proactive, flexible, and able to manage multiple tasks independently
- Comfortable with remote collaboration tools (Slack, Asana, Microsoft 365)
- Strong interpersonal skills and emotional intelligence

To Apply

Send a resume, cover letter, and brief writing sample to jobs@convergencepolicy.org with the subject line “Spring 2026 Programs Intern.” **In your cover letter, please indicate what you hope to gain from this internship and why.** Applications are reviewed on a rolling basis.